



LETTER OF AGREEMENT

January 12, 2019

William Lawhorn and Colette H. Fozard  
Co-Chairs, DC in 2021  
c/o BWAWA, Inc.  
P O Box 314  
Annapolis Junction, MD 20701

Dear Bill and Colette:

This letter confirms that the Baltimore Washington Area Worldcon Association, Inc. (BWAWA) has a signed contract to host the DC in 2021 Worldcon at the Marriott Wardman Park Hotel in Washington, DC. This contract is in force unless cancelled by September 15, 2019, and was signed by William Lawhorn on July 28, 2017. The key points of the contract are as follows:

- **Dates of Event:** The dates of the event are August 25-29, 2021, with several days load-in time ahead of the event. During active event periods, the contract includes all function space at the Marriott Wardman Park.
- **Sleeping Room Rates:** The sleeping room rates for run-of-house rooms is \$165 single-quad occupancy with increased rates for certain types of suites. On peak nights, the group has contracted 1,100 rooms at the hotel and has held all available suites for the event nights.
- **Meeting Space Fees:** The meeting space is being held for BWAWA on a complimentary basis based on (a) meeting the room block in the contract and (b) meeting a \$25,000 food and beverage requirement.
- **Corkage and Forkage Waiver:** BWAWA shall be able to bring in outside food and non-alcoholic beverages by paying \$10,000 which counts towards the food and beverage requirement.

The Marriott Wardman Park looks forward to hosting the Worldcon in 2021. Please let me know if you need further information or if I may answer any questions at this time.

Sincerely,

A handwritten signature in black ink, appearing to read 'Andrea Marshall'.

Andrea Marshall  
Senior Sales Executive

A handwritten signature in black ink, appearing to read 'Iman Butler'.

Iman Butler  
Director of Group Sales